

Horizon Learning Centre Board Director Role Description

Horizon Learning Centre's mission is to foster adult and family learning opportunities through access to programs, courses, and individualized support. We envision a dynamic learning community that empowers individuals to enrich their lives.

Our primary funding is through the Ministry of Education as part of the Community Adult Learning Program (CALP). As HLC is part of the Peace Association for Lifelong learning we also explore other streams of funding in order to offer programming and services outside of the CALP mandate to address additional community needs.

An example of our primary initiatives for 2020-21 include:

- to continue providing creative programming in an online and classroom format in compliance with pandemic protocol
- to support the application to the Ministry of Education to extend our multi-year CALP grant
- to implement our Year 2 action plan as part of our 3 year strategic plan

HLC is governed by a not-for-profit board of three directors and two executive roles; a vice-chair, and a chair. The term for a board member is 3 years. Currently we are looking to recruit for three director positions. The Board is committed to continually adding qualified members to reflect the diversity and make-up of our region.

Successful candidates will be expected to:

- participate in setting, implementing and monitoring strategic directions and plans that address the need for accessible adult and family education in Peace River and area.
- to attend one meeting per month which includes the investment of an average of 5 hours a month on HLC related projects.
- have skills in at least one or more of the following areas: administration, bookkeeping, human resources, social services support, community programming, legal, adult education/learning, or board governance.
- possess knowledge of the peace region.



Our organization respectfully acknowledges that we are located on Treaty 8 territory—the ancestral and traditional territory of the Cree, Dene, as well as the Métis.

Please visit horizonglearningpr.com/board to view more information including our strategic plan and bylaws.

To apply, submit a letter of interest to admin.learningcentre@gmail.com